

# BCDC Application Form

## Use this form to apply for

- ☐ A "Notice of Intent to Proceed" with routine maintenance under BCDC regionwide permit # \_\_\_\_\_
- ☐ An administrative permit application for a minor repair or improvement
- ☐ A federal consistency determination or certification
- ☐ A major permit application for a new project
- ☐ An application for a material amendment to BCDC permit # \_\_\_\_\_

**T**he easiest way to complete the application is to open the form to Box 1, refer to the instructions for Box 1, complete section (a) of Box 1 according to the instructions, and proceed section by section, box by box through the entire form.

**B**y carefully following the instructions, you will provide us with all the information we need to process your application. If you have any difficulty in completing the form or have any questions about the Commission, please call us at 415/352-3600 or visit our office at Fifty California Street, Suite 2600, in San Francisco.

**March 1998**

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### For BCDC Use Only

Application number: \_\_\_\_\_  
Fee: \_\_\_\_\_  
Date filed: \_\_\_\_\_  
Date notice posted: \_\_\_\_\_  
Receipt number and date: \_\_\_\_\_  
Entered PTS: \_\_\_\_\_

<div style="display: flex; justify-content: space-between; align-items: center;"> <span>✓</span> <h2 style="margin: 0;">Application Checklist</h2> <span>✓</span> </div>				
	Major Permit	Administrative Permit	Regionwide Permit	
<input type="checkbox"/> Application Form:	One fully completed and signed original and six copies	One fully completed and signed original	One fully completed and signed original	
<input type="checkbox"/> Large Scale Project Site Plan	One copy*	One copy	One copy	
<input type="checkbox"/> 8½"x11" Project Site Plan	Seven copies	One copy	One copy	
<input type="checkbox"/> 8½"x11" Vicinity Map	Seven copies	One copy	One copy	
<input type="checkbox"/> Proof of Legal Interest	One copy	One copy	One copy	
<input type="checkbox"/> Local Government Approval	One copy	One copy	None	
<input type="checkbox"/> Environmental Documentation	One copy of Environmental Determination and EIR or EIS Summary**	One copy of Environmental Determination**	None	
<input type="checkbox"/> Notice of Pending Application	Posted at project site	Posted at project site	Posted at project site	
<input type="checkbox"/> Certification of Posted Notice	One signed original	One signed original	One signed original	
<input type="checkbox"/> Permit Processing Fee	\$250–\$10,000	\$150–\$5,000	\$100	
<input type="checkbox"/> Federal Consistency Processing Fee	None	None	None	
<p>* Additional drawings are needed for projects that are evaluated by the Commission's Design Review Board or Engineering Criteria Review Board.</p> <p>** Please provide if available; otherwise the Lead Agency's certified document must be submitted before action on the permit - see Regulation Sections 10516 and 10625</p>				

The provisions of this form are self-explanatory and no other instructions are applicable.

# Box 1

## Applicant Information

a. PROPERTY OWNER:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_ / \_\_\_\_ Fax: \_\_\_\_ / \_\_\_\_

b. OWNER'S REPRESENTATIVE:

☐ None

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_ / \_\_\_\_ Fax: \_\_\_\_ / \_\_\_\_

Affiliation to Applicant: \_\_\_\_\_

*I hereby authorize \_\_\_\_\_  
to act as my representative and bind me in all matters concerning this application.*

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

c. APPLICANT:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_ / \_\_\_\_ Fax: \_\_\_\_ / \_\_\_\_

d. APPLICANT'S REPRESENTATIVE:

☐ None

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_ / \_\_\_\_ Fax: \_\_\_\_ / \_\_\_\_

Affiliation to Applicant: \_\_\_\_\_

*I hereby authorize \_\_\_\_\_  
to act as my representative and bind me in all matters concerning this application.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

e. CO-APPLICANT:

☐ None

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_ / \_\_\_\_ Fax: \_\_\_\_ / \_\_\_\_

f. CO-APPLICANT'S REPRESENTATIVE:

☐ None

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_ / \_\_\_\_ Fax: \_\_\_\_ / \_\_\_\_

Affiliation to Applicant: \_\_\_\_\_

*I hereby authorize \_\_\_\_\_  
to act as my representative and bind me in all matters concerning this application.*

\_\_\_\_\_  
Signature of Co-Applicant

\_\_\_\_\_  
Date

## Box 2

## Certification of Accuracy of Information

*I hereby certify under penalty of perjury that to the best of my knowledge the information in this application and all attached exhibits is full, complete, and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the permit, for suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper to the Commission.*



Signature of Owner or Owner's Representative \_\_\_\_\_

Date \_\_\_\_\_



Signature of Applicant or Applicant's Representative \_\_\_\_\_

Date \_\_\_\_\_



Signature of Co-applicant or Co-applicant's Representative \_\_\_\_\_

Date \_\_\_\_\_

## Box 3

## Project Information

- a. Project Name: \_\_\_\_\_
- b. Project Description: \_\_\_\_\_  
\_\_\_\_\_
- c. Date work is expected to begin: \_\_\_\_\_ Date Work is expected to be completed: \_\_\_\_\_
- d. Does the project involve development within the primary management area of the Suisun Marsh ?  
☐ Yes ☐ No  
If "Yes," provide any relevant duck club number(s): \_\_\_\_\_
- e. Does the project involve the placement of fill of any type in San Francisco Bay or within the primary management area of the Suisun Marsh , a salt pond, a managed wetland, or a certain waterway ?  
☐ Yes ☐ No  
If "Yes," complete Box 5.
- f. Does the project involve development within the 100-foot shoreline band around San Francisco Bay ?  
☐ Yes ☐ No  
If "Yes," complete Box 6.
- g. Does the project involve dredging or the disposal of dredged material in San Francisco Bay, in the primary management area of the Suisun Marsh, in a salt pond, wetland or certain waterway ?  
☐ Yes ☐ No  
If "Yes," complete Box 8.
- h. Total Project Cost: \$ \_\_\_\_\_
- i. Processing Fee: \$ \_\_\_\_\_

## Box 4

### Total Project and Site Information

- a. Project Street Address: \_\_\_\_\_
- b. City, County, State, Zip: \_\_\_\_\_
- c. Assessor's Parcel Numbers): \_\_\_\_\_
- d. ID number(s) of previous BCDC permit(s) issued for work on this site: \_\_\_\_\_
- e. Length of shoreline on the project site: \_\_\_\_\_ feet
- f. Length of shoreline of any adjacent property owned by the owner of the project site: \_\_\_\_\_ feet
- g. Approximate total size of project site (including areas outside BCDC's jurisdiction): \_\_\_\_\_ square feet
- h. Area reserved for non-public access uses: \_\_\_\_\_ square feet
- i. Area reserved for public access: \_\_\_\_\_ square feet
- j. Total size of underwater and tidal areas of the project site: \_\_\_\_\_ square feet
- k. **INFORMATION ABOUT THE TOTAL PROJECT AND SITE TO BE PROVIDED IN AN ATTACHMENT:**
1. Please describe the existing condition of the site, including the present elevations, current vegetation, existing structures and use of the site.
  2. Please describe the area, in square feet, within the total project site that will be used each for: (1) structures, roads, and parking; (2) landscaping; and (3) left undeveloped.
  3. Please indicate whether the project will involve the release of pollutants or have the potential for accidental pollutant discharge into the Bay.
  4. Please identify any suspected or known sites of toxic contamination on or in proximity to the project site, and provide the following information: (a) identify the types of pollutants present; (b) show the location of the pollutants on the site plan; (c) describe the extent to which the pollutants are accessible to humans, fish, wildlife or vegetation, or are moving offsite; and (d) steps being taken (including government actions) to control or clean up the pollutants.

## Box 5

### Bay Fill Information

("Fill" means earth or any other substance or material, including pilings or structures placed on pilings, and structures floating at some or all times and moored for extended periods, such as houseboats and floating docks.)

- a. Total volume of solid fill to be placed in water or marsh areas: \_\_\_\_\_ cubic yards
- b. Area to be covered with solid fill: \_\_\_\_\_ square feet
- c. Area to be covered with floating fill: \_\_\_\_\_ square feet
- d. Area to be covered with pile-supported fill: \_\_\_\_\_ square feet
- e. Area to be covered with cantilevered fill: \_\_\_\_\_ square feet

- f. Total area to be filled: \_\_\_\_\_ square feet
- g. Of the total area specified in "f",  
open water area to be filled: \_\_\_\_\_ square feet
- h. Tidal marsh or wetland area to be filled: \_\_\_\_\_ square feet
- i. Salt pond area to be filled: \_\_\_\_\_ square feet
- j. Managed wetland area in the primary management  
area of the Suisun Marsh to be filled: \_\_\_\_\_ square feet
- k. Other managed wetland area to be filled: \_\_\_\_\_ square feet
- l. Area on new fill to be reserved for private, commercial,  
or other uses: \_\_\_\_\_ square feet
- m. Area on new fill to be reserved for public access: \_\_\_\_\_ square feet

- n. What is the basic purpose of the new fill in the Bay, salt pond, managed wetland, or certain waterway?

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- o. INFORMATION REGARDING FILL TO BE PROVIDED IN AN ATTACHMENT:

1. Please specify the area of fill, in square feet, proposed to be covered by structures; used for roads; used for parking; used for pathways and sidewalks; covered with landscaping; used for piers, docks, and other maritime-related purposes; placed for shoreline protection; and used for other purposes (specify uses).
2. Please provide dimensions of portions of all structures to be built on new fill, including length, width, area, height and number of stories.
3. Please provide one or more photographs of existing shoreline conditions.

(Box 5, Bay Fill Information, continued)

**p. PROVIDE THE FOLLOWING INFORMATION TO JUSTIFY THE PROPOSED FILL:**

1. The Commission can approve new fill for only five purposes: (1) accommodating a water-oriented use; (2) improving shoreline appearance; (3) providing new public access to the Bay; (4) accommodating a project that is necessary to the health, safety, or welfare of the public in the entire Bay Area; and (5) accommodating a project that is consistent with either: (1) the Suisun Marsh Preservation Act and the Suisun Marsh Protection Plan; or (2) the Suisun Marsh Local Protection Program. Please explain how the project is consistent with one or more of these purposes.
2. Please explain (a) why the fill proposed is the minimum amount necessary; and (b) why there is no alternative upland location for the project that would avoid the need for Bay fill.
3. If the fill is to be used for improving shoreline appearance or providing new public access to the Bay, please explain why it is physically impossible or economically infeasible to accomplish these goals without filling the Bay.
4. Please explain how the fill will result in a stable and permanent shoreline.
5. Please explain the steps that will be taken to assure that the project will provide reasonable protection to persons and property against hazards of unstable geologic or soil conditions or of flood or storm waters.
6. Please provide the names, addresses, and telephone numbers of any licensed geologists, engineers, or architects involved in the project design who can provide technical information and certify to the safety of the project.
7. Please describe in detail the anticipated impacts of the fill on the tidal environment, describe how these impacts will be addressed or mitigated, and explain how the public benefits of the project would exceed the public detriment from the loss of water area or marshlands.
8. For marina projects, please indicate how many berths, if any, are to be made available for live-aboard boats and explain how these live-aboard boats will contribute to public trust purposes.
9. Please identify any other specific policies of the McAteer-Petris Act (California Government Code Title 7.2, especially Section 66605), the Suisun Marsh Preservation Act (California Public Resources Code Sections 29000-29612), the San Francisco Bay Plan and the Suisun Marsh Preservation Plan, and the Commission's regulations regarding minor fill for improving public access and shoreline appearance, that are relevant to and offer support for the project and explain how the project is consistent with these policies.

## Box 6

### Shoreline Band Information

("Shoreline band" means the land area lying between the Bay shoreline and a line drawn parallel to and 100 feet from the Bay shoreline. The Bay shoreline is the Mean High Water Line, or five feet above Mean Sea Level in marshlands.)

- a. Types of activities to be undertaken or materials to be placed within the shoreline band:

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- b. Will the project be located within a water-oriented priority use area that is designated in the San Francisco Bay Plan?

☐ Yes ☐ No

If "No," go to section (c).

If "Yes," please indicate which priority use the area is reserved for:

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Will the project use be consistent with the priority use for which the site is reserved?

☐ Yes ☐ No

If "Yes," go to section (c).

If "No," please attach an explanation of how the project can be approved despite this inconsistency.

- c. Total shoreline band area within project site: \_\_\_\_\_ square feet
- d. Area within shoreline band to be reserved for non-public  
access uses: \_\_\_\_\_ square feet
- e. Area within shoreline band to be reserved for public access: \_\_\_\_\_ square feet

**f. INFORMATION ABOUT THE SHORELINE WORK TO BE PROVIDED IN AN ATTACHMENT:**

1. Please describe the area, in square feet, to be covered by structures; used for roads; used for parking; used for pathways and sidewalks; covered with landscaping; used for shoreline protection; and used for other purposes (specify uses).
2. Please identify the total number of parking spaces; in the project and within the shoreline band.
3. Please provide dimensions of portions of all structures to be built within the shoreline band, including length, width, area, height, and number of stories.



## Box 7

### Public Access Information

- a. Does public access to the shoreline or do views to the Bay presently exist on the project site or on a contiguous property?

☐ Yes ☐ No

If "Yes," please attach a description of the public access. If "No," explain what is preventing public access to the shoreline.

- b. Will the project block public views of the Bay or adversely impact present or future public access to the shoreline?

☐ Yes ☐ No

Please describe why the project will or will not affect public views or public access to the shoreline. For most large projects, identify: (1) the existing number of people or employees using the site; and (2) the existing number of cars, bicycles, and pedestrians visiting the site and the level of service of all nearby roads leading to the site. Please describe how the project will change these factors. Please describe the impact the project is expected to have on the existing use of the site and on existing public views or physical public access at the site. Please describe the impact the project is expected to have on the public's use of existing nearby parks, public access, public parking and other recreational areas on the shoreline and the roads leading to the site.

- c. Do public safety considerations or significant use conflicts make it infeasible to provide new public access to the shoreline on the project site?

☐ Yes ☐ No

If "Yes," please attach a description of the public safety considerations or significant use conflicts which make it infeasible to provide public access at the project site and either (1) identify an offsite area where public access to the shoreline is to be provided as part of the project and describe the proposed public access at a specified offsite location, or (2) provide an explanation as to why no offsite public access is proposed as part of the project.

- d. SUMMARIZE THE PUBLIC ACCESS TO BE PROVIDED AS PART OF THE TOTAL PROJECT:

1. Total amount of public access: \_\_\_\_\_ square feet
2. Length of waterfront public access area: \_\_\_\_\_ feet
3. Number of parking spaces for public access area: \_\_\_\_\_
4. Area and width reserved for view corridor(s): \_\_\_\_\_ square feet

- e. DETAILED INFORMATION ABOUT PUBLIC ACCESS TO BE PROVIDED IN AN ATTACHMENT:

Please describe, in square feet, length and width, when appropriate, the existing and proposed public access areas and improvements, including areas used for decks, piers, pathways, sidewalks, landscaping, parking, and other public features. Please describe how the public access area facilities would be accessible to handicapped persons. Please describe the connections to existing public streets or offsite public pathways. Specify how the public access will be permanently guaranteed (e.g., dedication, deed restriction, etc.).

## Box 8

### Dredging Information

a. Purpose of the dredging:

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b. Method of dredging:

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c. Volume of material to be dredged from open waters, sloughs, creeks or tidal marshes: \_\_\_\_\_ cubic yards

d. Volume of material to be dredged from managed wetlands in the primary management area of the Suisun Marsh: \_\_\_\_\_ cubic yards

e. Total volume of material to be dredged:  cubic yards

f. Size of the area from which material will be dredged in open waters, sloughs, creeks or tidal marshes: \_\_\_\_\_ square feet

g. Size of the area from which material will be dredged in managed wetlands in the primary management area of the Suisun Marsh: \_\_\_\_\_ square feet

h. Total size of area to be dredged:  square feet

i. Location(s) where dredged material will be disposed:

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j. Total volume of material to be disposed:  cubic yards

k. Estimated future maintenance dredging required annually: \_\_\_\_\_ cubic yards

**l. ADDITIONAL INFORMATION TO BE PROVIDED IN AN ATTACHMENT:**

1. If the dredged material is to be disposed of in the Bay, please explain why the material cannot be disposed of in the ocean, upland, or inland out of the Commission's jurisdiction.
2. Please describe the type of investigations that have been or will be carried out regarding the nature and content of the dredged material.
3. Please provide a copy of a water quality certification, waiver of water quality certification or waste discharge requirements for the dredging or disposal of dredged material from the California Regional Water Quality Control Board, San Francisco Bay Region.

# Box 9

## Government Approvals

☐ None Required

	Required YES NO	Type of Approval	Date Approval Expected	Agency Contact and Phone Number
<b>Relevant Local Government Approval(s):</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____
<b>State Lands Commission:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____
<b>Regional Water Quality Control Board:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____
			Approval Number:	_____
<b>U.S. Army Corps of Engineers:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____
			Public Notice Number:	_____
<b>California Dept. of Fish and Game:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____
<b>Other (Specify):</b>				
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____
<b>Federal Funding:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
		_____	_____	_____

## Box 10

### Public Notice Information

- a. Owners and residents of all properties located within 100 feet of the project site:

**North:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ / \_\_\_\_\_

**South:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ / \_\_\_\_\_

**East:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ / \_\_\_\_\_

**West:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ / \_\_\_\_\_

- b. Other persons known to be interested in this project: ☐ None

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ / \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ / \_\_\_\_\_

## Box 11

### Environmental Impact Documentation

- a. Is the project statutorily exempt from the need for any environmental documentation?

☐ Yes ☐ No

If "Yes," please attach a statement supporting this statutory exemption.

- b. Is the project categorically exempt from the need for any environmental documentation?

☐ Yes ☐ No

If "Yes," please attach a statement from the lead agency supporting this categorical exemption.

- c. Has a government agency other than BCDC, serving as the lead agency, certified a "negative declaration" on the project?

☐ Yes ☐ No

If "Yes," please attach a copy of the certified negative declaration. If "No," please provide sufficient information to allow the Commission to make the necessary findings regarding all applicable policies. The certified document must be submitted prior to action on the permit; see Regulation Sections 10516 and 10625.

- d. Has a government agency other than BCDC, serving as the lead agency, certified an environmental impact document on the project?

☐ Yes ☐ No

If "Yes," please attach copies of the certification and of the document. Also please provide a summary of the document if it is longer than 10 pages. If "No," please provide sufficient information to allow the Commission to make the necessary findings regarding all applicable policies. The certified document must be submitted prior to action on the permit; see Regulation Sections 10516 and 10625.

## Box 12

### Disclosure of Campaign Contributions

The following contributions of \$250 or more were made by the applicant or applicant's agent to a BCDC commissioner or commissioner's alternate in the preceding twelve months to support the commissioner's or alternate's campaign for election to a local, state or federal office.

Contribution Made To:

Contribution Made By:

Date of Contribution:

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☐ No such contributions have been made.